

THE BOARD OF LIBRARY TRUSTEES OF
THE ELA AREA PUBLIC LIBRARY DISTRICT
LAKE COUNTY, ILLINOIS

ORDINANCE NO. 20-09-02

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2020/2021**

WHEREAS, the Illinois Municipal Budget Law, 50 ILCS 330/1, et seq., as amended, requires all Illinois municipal corporations, as broadly defined therein, to adopt a combined annual budget and appropriation ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85 and 75 ILCS 16/35-25, provides procedures for the passage of a budget and appropriation ordinance; and

WHEREAS, pursuant to the above and other appropriate statutes, a budget and appropriation ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection for at least thirty (30) days prior to final action, and a public hearing on said budget and appropriation ordinance was held prior to final action hereon on September 15, 2020, and notice of said hearing was published on August 13, 2020, in the *Daily Herald*, a secular newspaper with a general circulation within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Ela Area Public Library District, Lake County, Illinois, as follows:

Section 1. The following budget, containing an estimate of all receipts of said Library District, and of the expenditures there from, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2020 and ending June 30, 2021, and the same sums are hereby appropriated as necessary to defray the said expenses and liabilities of this Library District, for the objects and purposes indicated, for said fiscal year:

I. General Fund

I General Fund

A ESTIMATED RECEIPTS:

CASH ON HAND (07-01-20)	\$	3,887,841
TAX REVENUES	\$	5,455,603
CORPORATE REPLACEMENT TAX	\$	7,000
PER CAPITA GRANT	\$	43,078
OTHER GRANTS		
FINES		
LOST/DAMAGED	\$	7,500
PROGRAMS		
GIFTS	\$	2,000
INTEREST	\$	35,000
COPIER	\$	7,500
TRANSFER TO FUND		0
TRANSFER FROM FUND	\$	(125,000)
OTHER REVENUE	\$	56,000
TOTAL INCOME	\$	9,376,522

B APPROPRIATIONS FOR ESTIMATED EXPENDITURES

PRINT AND NONPRINT		
MATERIALS	\$	492,635
ELECTRONIC INFORMATION	\$	357,500
TOTAL MATERIALS	\$	830,135
SERVICE & TECHNOLOGY PILOTS	\$	27,500
POSTAGE	\$	15,000
PROGRAM - ADULT	\$	29,700
PROGRAM - CHILDREN'S	\$	49,500
PROGRAM - FORGE	\$	19,800
PUBLICITY	\$	19,800
PRINTING	\$	29,700
TRAVEL	\$	15,400
TRAINING/MEMBERSHIP	\$	34,100
OFFICE SUPPLIES	\$	71,500
DATA BASE SERVICES	\$	131,560
TOTAL SUPPORT SERVICES	\$	443,560

OVERHEAD

UTILITIES - ELECTRICITY	\$	124,398
UTILITIES - GAS	\$	22,000
UTILITIES - TELEPHONE	\$	49,500
UTILITIES - DATALINES	\$	0
UTILITIES - WATER	\$	12,000
TOTAL UTILITIES	\$	207,898

ACCOUNTING/PAYROLL	\$	41,800
LEGAL - ATTORNEY/PUBLICATION	\$	15,000
OTHER - CONTRACTUAL SERVICE	\$	84,700
OTHER - FEES	\$	440
OFFICE EQUIPT./COPIER MAINT.		58,025
FURNITURE/EQUIPMENT	\$	44,000
COMPUTER		
HARDWARE/SOFTWARE	\$	150,700
CONTINGENCY	\$	5,500

**TOTAL NON-UTILITY
OVERHEAD**

\$ 400,165

TOTAL OVERHEAD

\$ 608,063

SALARIES:

\$ 3,385,042

BENEFITS: HEALTH INSURANCE

\$ 368,500

**TOTAL LIBRARY FUND
APPROPRIATIONS
(EXCLUSIVE OF TRANSFERS)**

\$ 6,243,363

INCLUDED TRANSFERS:

**TO CAPITAL FUND - SPECIAL
RESERVE**

\$ 110,000

TO IMRF FUND

\$ -

TO SOCIAL SECURITY

\$ -

TO LIABILITY

\$ -

TO SITE AND BUILDING FUND

\$ 15,000

TOTAL ALL TRANSFERS

\$ 125,000

I. GENERAL FUND

ESTIMATED CASH ON HAND 6/30/21

\$ 3,014,509

II. SPECIAL RESERVE FUND

A	<u>ESTIMATED RECEIPTS:</u>		
	CASH ON HAND 7/1/20	\$	3,068,566
	TRANSFERS TO FUND	\$	110,000
	GIFTS – IMPACT FEES	\$	2,400
	INTEREST	\$	12,000
	TOTAL RECEIPTS	\$	3,192,966

B **APPROPRIATIONS FOR ESTIMATED EXPENDITURES:**

	CAPITAL	\$	600,000
	TOTAL EXPENDITURES	\$	600,000

	ESTIMATED CASH ON HAND 6/30/2021 -	\$	2,592,966
	RESERVE FOR DEPRECIATION PURSUANT TO STATUTE		

III. ILLINOIS MUNICIPAL RETIREMENT FUND

A	<u>ESTIMATED RECEIPTS:</u>		
	CASH ON HAND 7/1/20	\$	104,207
	TAX REVENUES	\$	279,212
	TRANSFER TO FUND	\$	-
	INTEREST	\$	2,000
	TOTAL RECEIPTS	\$	385,419

B **APPROPRIATIONS FOR ESTIMATED EXPENDITURES:**

	EMPLOYEE BENEFITS	\$	330,000
	TOTAL IMRF APPROPRIATIONS	\$	330,000

	ESTIMATED CASH ON HAND 6/30/2021	\$	55,419
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IV. SOCIAL SECURITY FUND

A	<u>ESTIMATED RECEIPTS:</u>		
	CASH ON HAND 7/1/20	\$	105,890
	TAX REVENUES	\$	225,005
	TRANSFER FROM GENERAL FUND	\$	-
	INTEREST	\$	600
	TOTAL RECEIPTS	\$	331,495

B	<u>APPROPRIATIONS FOR ESTIMATED EXPENDITURES:</u>		
	EMPLOYEE BENEFITS	\$	247,500

	TOTAL SOCIAL SECURITY FUND EXPENDITURES	\$	247,500
	ESTIMATED CASH ON HAND 6/30/2021	\$	83,995

V. LIABILITY INSURANCE

A	<u>ESTIMATED RECEIPTS:</u>	-	
	CASH ON HAND 7/1/20	\$	24,912
	TAX REVENUES	\$	43,836
	OTHER INCOME	\$	-
	TRANSFER FROM GENERAL FUND	\$	-
	INTEREST	\$	400
	TOTAL RECEIPTS	\$	69,148

B	<u>APPROPRIATIONS FOR ESTIMATED EXPENDITURES:</u>		
	LIABILITY & BUSINESS INSURANCE	\$	49,000
	TOTAL LIABILITY INSURANCE EXPENDITURES	\$	49,000
	ESTIMATED CASH ON HAND 6/30/2021	\$	20,148

VI. SITE AND BUILDING FUND

A	<u>ESTIMATED RECEIPTS:</u>	-	
	CASH ON HAND 7/1/20	\$	144,507
	TAX REVENUES	\$	199,445
	TRANSFER TO FUND	\$	15,000
	INTEREST	\$	1,000
	TOTAL RECEIPTS	\$	359,952

	<u>APPROPRIATIONS FOR ESTIMATED EXPENDITURES:</u>		
	EQUIPMENT PURCHASE	\$	30,000
	BUILDING MAINT & SUPPLIES	\$	118,400
	TECHNICAL CONSULTING	\$	18,000
	EQUIPMENT MAINTENANCE	\$	49,500
	GROUNDS MAINTENANCE	\$	59,950
	HVAC REPAIR AND MAINTENANCE	\$	46,200
	TOTAL SITE & BUILDING EXPENDITURES	\$	322,050
	Estimated cash on hand 6/30/2021	\$	37,902

Section 2. There is hereby appropriated for the fiscal year:

I. General	\$6,243,363
II. Special Reserve	\$600,000
III. IMRF	\$330,000
IV. Social Security	\$247,500
V. Liability Insurance	\$49,000
VI. Site and Building	\$322,050
Aggregate Appropriations (All Funds)	\$7,791,913

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-5, pursuant to plans developed and adopted by this Board and said unexpected balances shall be accumulated in this fund for the purpose of erecting a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefore. The Board further appropriates all sums accumulated in said fund or transferred thereto during the 2020/2021 fiscal year, subject to compliance with statutory procedures set forth above.

Section 4. Except as otherwise provided by law, no further appropriations shall be made at any time within such fiscal year, provided that this Board may from time to time make transfers between the various items in any fund not affecting the total amount appropriated, or appropriations in excess of those authorized by the budget in order to meet an immediate and unforeseen emergency, by two-thirds (2/3) vote of the trustees present and voting, as provided by 75ILCS 16/30-90, et seq., and this Board may amend this budget and appropriation ordinance from time to time by the same procedure

as prescribed by statute for the original adoption of a budget and appropriation ordinance; provided that nothing in this section shall be construed to permit transfer between funds required by law to be kept separate. Any remaining balances after the close of the fiscal year up to twenty percent (20%) of the appropriation shall be available until August 31st for the authorization of payment of obligations incurred prior to the close of the fiscal year, and until September 30th for the payment of such obligation, and any remaining balances shall be available for the transfer to the Special Reserve Fund to be accumulated, as provided by 75 ILCS 16/30-90.

Section 5. This ordinance is passed pursuant to statutory authority and the Illinois Public Library District Act; Illinois Municipal Budget Law; and other statutes hereunto appertaining.

Section 6. This ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

Section 7. That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 8. That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerks within 30 days after adoption.

Section 9. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

(a) An estimate of all cash on hand at the beginning of the fiscal year is expected to be \$7,505,214.

(b) An estimate of all the cash expected to be received during the fiscal year from all sources is \$6,399,568.

(c) An estimate of all the expenditures contemplated for the fiscal year is \$7,791,913.

(d) An estimate of all the cash expected to be on hand at the end of the fiscal year is \$6,112,869.

(e) An estimate of the amount of property taxes to be received during the fiscal year is \$6,220,190.

PASSED by the Board of Library Trustees of the Ela Area Public Library District, Lake County, Illinois on this 15th day of September, 2020, by a vote of:

AYES:

NAYS:

ABSENT:

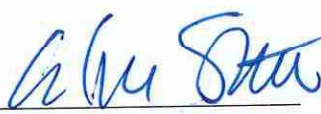
APPROVED:



Eric Corzine

President, the Board of Library Trustees
of the Ela Area Public Library District,
Lake County, Illinois

ATTEST:

Crystal Steker 

Secretary

PASSED: September 15, 2020

APPROVED: September 15, 2020

**Estimate of Revenue for Fiscal Year 2020-21
For
Ela Area Public Library District**

The following is an estimate of revenues, by source, anticipated being received by Ela Area Public Library District, County of Lake, State of Illinois, during the fiscal year 2020-21.

<u>SOURCE</u>	<u>AMOUNT</u>
1. Real Estate Tax	\$6,220,190
2. Personal Property Replacement Tax	\$7,000
3. Services and Fees	\$73,300
4. Interest Income	\$51,000
5. Gifts/Donations	\$5,000
6. Per Capita Grant	\$43,078
7. Miscellaneous Grants	0
Total:	\$6,399,568

The undersigned, being the Treasurer of the Ela Area Public Library District, hereby certifies that the foregoing is an estimate of revenues to be received by Ela Area Public Library District during the fiscal year 2020-21.

Dated: _____ September 15, 2020



Jim Stamoelis
Treasurer
Ela Area Public Library District

PUBLIC NOTICE is hereby given that a public hearing will be held on September 15, 2020 at 6:00 on the proposed annual budget and appropriation ordinance for Elia Area Public Library District, 275 Mahawk Trail, Lake Zurich, Illinois for the fiscal year July 1, 2020 to June 30, 2021, with instructions for virtual public access to the meeting explained below. The said Ordinance, in tentative form, shall be available for public inspection by request at least thirty (30) days prior thereto at said library during regular library hours.

This September 15, 2020, 6:00 p.m. hearing will be conducted by video conference without a physically present quorum of the Elia Area Public Library District Board of Trustees because of a disaster declaration related to COVID-19 public health concerns affecting the Library District. The Board President determines that an in-person meeting at the Board of Trustees with all participants is not practical or prudent because of the disaster. All library board members will not be physically present at the Elia Area Library District in Lake Zurich, Illinois, if the meeting is unfeasible due to the disaster. The Board President and Executive Director will be physically present. Physical public attendance at the Library may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here: Please use this link to join the webinar via zoom: <https://us02web.zoom.us/j/84301076917?pwd=QFZNT2lHVnNnc0VjYyY0RkRzJjZz09>
Passcode: 851935, Webinar ID: 843 0107 6917, Phone: 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free). The public may virtually participate in the hearing and lieu of in-person public comments, attendees can submit their comments via e-mail to public.comments@eapl.org by 1:00 p.m. September 15, 2020. These comments will be read during the public comment portion of the meeting.
Published in Daily Herald August 13, 2020 (4549263)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

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County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 08/13/2020 in said DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY 
Authorized Agent

Control # 4549263

CERTIFICATE

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and serving Secretary, and as such am the keeper of the books and records of the Board of Library Trustees of the Ela Area Public Library District, Lake County, Illinois; and

I DO FURTHER CERTIFY that the above attached:

ORDINANCE NO. 20-09-02

COMBINED BUDGET AND APPROPRIATION ORDINANCE
FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2020/2021

Is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Library District at its regular meeting on September 15, 2020,
As appears from the books and records of the Board of Library Trustees of the Ela Area Public Library District.

Dated this 15 day of September, 2020.

//Crystal Steker//



Secretary, the Board of Library Trustees
of the Ela Area Public Library District,
Lake, County, Illinois

CERTIFICATE

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and serving Treasurer, and as such am the designated financial officer of the Board of Library Trustees of the Ela Area Public Library District, Lake County, Illinois; and

I DO FURTHER CERTIFY that the above attached:

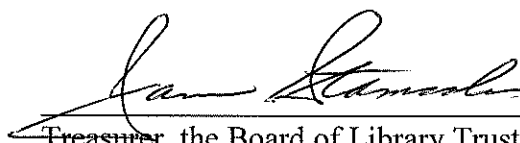
ORDINANCE NO. 20-09-02

COMBINED BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2020/2021

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Dated this 15 day of September, 2020.

//James Stamooolis//



Treasurer, the Board of Library Trustees
of the Ela Area Public Library District,
Lake, County, Illinois