

## **Full Time Children's Librarian at Ela Area Public Library**

The Ela Area Public Library District, located in the northwest suburbs of Chicago in the community of Lake Zurich, seeks a friendly and creative children's librarian. We are looking for a department member who enjoys being part of an energetic team and has a strong interest in providing library services to children and their families with a focus on early literacy.

### **Primary Position Responsibilities:**

- Performs reference and readers' advisory at the Children's Desk, welcoming children and caregivers
- Presents storytimes and participates in other programming and outreach opportunities as interest and scheduling allows
- Selects and reserves library materials for preschool teachers to use in their classrooms
- Shares in collection development duties within the Children's Department
- Participates in the ongoing process of valuing equity, diversity, and inclusion by being open to and respecting the beliefs, identities, languages, varying abilities, and cultures of library patrons and staff

### **Requirements:**

- Master's degree in Library and Information Science with coursework in children's services; current library school students also welcome to apply
- Experience working with children, parents, and caregivers
- Excellent customer service skills
- Ability to approach and defuse difficult patron situations
- Ability to work easily and naturally as a member of a close-knit team
- Ability to work independently at a professional level
- Interest in experimenting with new programming ideas
- Comfort working with children from diverse backgrounds and of diverse abilities
- A sense of curiosity and openness
- Avid reader of children's literature
- Reliable, with excellent time management skills
- Proficiency with Microsoft Office, familiarity using an ILS, and ability to learn other software and cloud-based applications as related to the position
- Ability to communicate in another language in addition to English is a plus

### **Position Hours:**

- 37.5 per week, including one evening a week and rotating weekends

### **Salary:**

- \$52,123 annually with full benefits, including 4 weeks of vacation and participation in IMRF.

If you are interested in joining the Ela Area Public Library District and meet the job requirements described above, please email your cover letter and resume to our Human Resources Department at [apply@eapl.org](mailto:apply@eapl.org).

\* The Ela Area Public Library District is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, disability, or national origin.