

Part-Time Children's Librarian Ela Area Public Library District

The Ela Area Public Library District, located in the northwest suburbs of Chicago in the community of Lake Zurich, seeks a friendly and creative children's librarian. We are looking for a colleague who enjoys being part of an energetic team and interacting with kids and families at the busy Children's Desk.

Primary Position Responsibilities:

- Ensures that library spaces for children are welcoming and accessible by providing enthusiastic customer service at the Children's Desk.
- Performs reference and readers' advisory services, helping young patrons and their families find age-appropriate books and resources.
- Pursues knowledge of new materials and current library trends for children ages 0-12.
- Assists with Baby Storytime and other programming opportunities as interest and scheduling allows.
- Participates in the ongoing process of valuing equity, diversity, and inclusion by being open to and respecting the beliefs, identities, languages, varying abilities, and cultures of library patrons and staff.

Requirements:

- Master's degree in Library and Information Science with coursework in children's services; current library school students also welcome to apply
- Experience working with children, parents, and caregivers
- Excellent customer service skills
- Ability to approach and defuse difficult patron situations
- Ability to collaborate as a member of a close-knit team
- Ability to work independently at a professional level
- Comfort working with children from diverse backgrounds and of diverse abilities
- A sense of curiosity and openness
- Avid reader of children's literature
- Reliable, with excellent time management skills
- Proficiency with Microsoft Office, familiarity using an ILS, and ability to learn other software and cloud-based applications as related to the position
- Second language ability a plus

Position Hours:

- Average of 16 hours per week, including Friday mornings and 1 weekend per month

Salary:

- \$23.50 hour

If you are interested in joining the Ela Area Public Library District and meet the job requirements described above, please email your cover letter and resume to our Human Resources Department at apply@eapl.org.

* The Ela Area Public Library District is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, disability, or national origin.