

AGENDA / REGULAR MEETING
February 18, 2025
6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. ADJUSTMENTS TO THE AGENDA

5. CONSENT AGENDA ACTION

- A. Approval of the Minutes of the Regular Meeting January 21, 2025 (Document)
- B. Approval of Employee Travel and Expenses for the LibLearnX (ALA) Conference January 23-26, 2025 (Document)

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary's recommendation to keep minutes closed may be approved as part of the Consent Agenda.

7. TRUSTEE REPORTS/COMMENTS

8. TREASURER'S REPORT

- A. January 2025 (Document)

Suggested Motion: I move to approve the January 2025 expenditures as authorized with the balance of the reports to be filed for audit.

9. CORRESPONDENCE AND COMMUNICATIONS

10. EXECUTIVE DIRECTOR'S REPORT

- A. January 2025 Librarians' Report (Document)
- B. Action Plan FY25 (Document)
- C. Update: FY26 Capital Projects
- D. Electricity Bidding Process
- E. Candidate Questionnaire (Document)
- F. Staff Training Report for July-December (Document)

11. STANDING COMMITTEE REPORTS

- A. Executive Director Review (EDR) Liaison (President Steker)

- i) Timeline + Process (Document)
- ii) Review Tools

- B. Personnel Liaison (Vice-President McCauley)
- C. Finance Liaison (Treasurer Corzine)
- D. Building & Grounds Liaison (Trustee Timm)
- E. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- F. RAILS Liaison (Trustee Silcroft)
- G. Foundation Liaison (Trustee Caudill)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. Gift Policy (Document + Action)
- B. Insurance Policy Renewal (Document + Action)
- C. Trustee Onboarding Discussion (Document)
- D. Approval of Trustee Expense Reports (Action)
- E. Building and Grounds Critical Issues (Action)

14. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

15. ROLL CALL (If returning from Executive Session)

16. ADJOURNMENT