

AGENDA / REGULAR MEETING
June 18, 2024
6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING - CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. ADJUSTMENTS TO THE AGENDA

5. CONSENT AGENDA

- A. Approval of the Minutes of the Regular Meeting May 21, 2024 (Document)
- B. Approval of the Minutes of the Executive Session of the Regular Meeting May 21, 2024 (Document)

6. APPROVAL OF THE ITEMS MOVED FROM CONSENT AGENDA

7. TRUSTEE REPORTS/COMMENTS

- A. Board Self-Evaluation (Document)

8. TREASURER'S REPORT

- A. May 2024 (Document)

Suggested Motion: I move to approve the May 2024 expenditures as authorized with the balance of the reports to be filed for audit.

9. CORRESPONDENCE AND COMMUNICATIONS

10. EXECUTIVE DIRECTOR'S REPORT

- A. May 2024 Librarians' Reports (Document)
- B. Action Plan FY24 (Document)
- C. Per Capita Grant Award Letter (Document)

11. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Decennial Committee (President Steker)
- B. Executive Director Review (EDR) Liaison (President Steker)

- C. Personnel Liaison (Vice-President McCauley)
- D. Finance Liaison (Treasurer Corzine)
- E. Building & Grounds Liaison (Trustee Timm)
- F. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- G. RAILS Liaison (Trustee Silcroft)
- H. Foundation Liaison (Trustee Caudill)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. Fund Balance Policy (Document + Action)
- B. Ordinance Authorizing Transfer of Funds to Special Reserve Fund 24-06-01 (Document + Action)
- C. Approve FY2025 Working Budget (Document + Action)
- D. Social Media Policy (Document + Action)
- E. Parental Leave Section 5.11 Employee Handbook (Document + Action)
- F. Approval of Trustee Expense Reports (Action)
- G. Building and Grounds Critical Issues (Action)

14. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

15. ROLL CALL (If returning from Executive Session)

16. ADJOURNMENT