

AGENDA / REGULAR MEETING

May 21, 2024

6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. ADJUSTMENTS TO THE AGENDA

5. CONSENT AGENDA ACTION

- A. Approval of the Minutes of the Regular Meeting April 16, 2024 (Document)
- B. Approval of the Minutes of the Executive Session of the Regular Meeting April 16, 2024 (Document)
- C. Approval of the Minutes of the Committee of the Whole – Finance Meeting April 23, 2024 (Document)
- D. Approval of the NSDC / Overdrive invoice (Document)
- E. Approval to close the Library for Staff Discovery Day on Friday, September 20, 2024 (Document)
- F. Approval to continue to not participate in a non-resident cardholder program (Document)

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session.

7. TRUSTEE REPORTS/COMMENTS

8. TREASURER’S REPORT

- A. April 2024 (Document)

Suggested Motion: I move to approve the April 2024 expenditures as authorized with the balance of the reports to be filed for audit.

9. CORRESPONDENCE AND COMMUNICATIONS

10. EXECUTIVE DIRECTOR’S REPORT

- A. April 2024 Librarians’ Report (Document)
- B. Action Plan FY24 (Document)
- C. Department in Focus: IT (Chris Pedersen, IT Manager)

11. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Decennial Committee (President Steker)
- B. Executive Director Review (EDR) Liaison (President Steker)
- C. Personnel Liaison (Vice-President McCauley)
- D. Finance Liaison (Treasurer Corzine)
- E. Building & Grounds Liaison (Trustee Timm)
- F. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- G. RAILS Liaison (Trustee Silcroft)
- H. Foundation Liaison (Trustee Caudill)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. Appropriate Use of Library Policy (Document + Action)
- B. FY25 Working Budget Presentation (Document)
- C. Updated Salary Scale FY25 (Document + Action)
- D. Approval of Trustee Expense Reports (Action)
- E. Building and Grounds Critical Issues (Action)

14. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

15. ROLL CALL (If returning from Executive Session)

16. NEW BUSINESS (CONTINUED)

- F. Executive Director Evaluation & Compensation (Action)

17. ADJOURNMENT