

**AGENDA / REGULAR MEETING**

**November 19, 2024**

**6:00 p.m. Meeting Room**

**1. REGULAR MEETING – CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT (Policy No: 1.10)**

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

**4. ADJUSTMENTS TO THE AGENDA**

**5. CONSENT AGENDA**

- A. Approval of the Minutes of the Regular Meeting October 15, 2024 (Document)
- B. Approval of Employee Travel and Expenses for the ILA Annual Conference Oct. 7-10, 2024, the IFMA Conference Oct. 8-11, 2024, and the ABOS Conference Oct. 14-17, 2024. (Document)

**6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**

**7. TRUSTEE REPORTS/COMMENTS**

**8. TREASURER’S REPORT**

- A. October 2024 (Document)

Suggested Motion: I move to approve the October 2024 expenditures as authorized with the balance of the reports to be filed for audit.

**9. CORRESPONDENCE AND COMMUNICATIONS**

**10. EXECUTIVE DIRECTOR’S REPORT**

- A. FY2024 Audit presentation (Lauterbach & Amen)
- B. October 2024 Librarians’ Report (Document)
- C. Action Plan FY25 (Document)
- D. Five Year Plan (Document)
- E. FY25 Special Meetings Calendar (Document)
- F. Per Capita Grant

**11. STANDING COMMITTEE REPORTS**

- A. Executive Director Review (EDR) Liaison (President Steker)
- B. Personnel Liaison (Vice-President McCauley)

- C. Finance Liaison (Treasurer Corzine)
- D. Building & Grounds Liaison (Trustee Timm)
- E. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- F. RAILS Liaison (Trustee Silcroft)
- G. Foundation Liaison (Trustee Caudill)

## **12. UNFINISHED BUSINESS**

### **13. NEW BUSINESS**

- A. Accept FY2024 Annual Comprehensive Financial Report as presented (Document + Action)
- B. Approve Ordinance 24-11-01 Levying Taxes for Library purposes for FY2025/2026 (Document + Action)
- C. Accept Annual Report of Receipts and Disbursements (Document + Action)
- D. Programming Policy (Document + Action)
- E. Outdoor Digital Sign Policy (Document + Action)
- F. Approval of Trustee Expense Reports (Action)
- G. Building and Grounds Critical Issues (Action)

### **14. ADJOURN TO EXECUTIVE SESSION**

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

### **15. ROLL CALL (If returning from Executive Session)**

### **16. ADJOURNMENT**