

AGENDA / REGULAR MEETING
September 17, 2024
6:00 p.m. 2nd Floor Conference Room

- 1. REGULAR MEETING – CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADJOURN TO BUDGET AND APPROPRIATION HEARING**
- 4. ROLL CALL**
- 5. PUBLIC COMMENT (Policy No: 1.10)**

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

- 6. ADJUSTMENTS TO THE AGENDA**
- 7. NEW BUSINESS I**
 - A. Approval of the 24-07-01 Budget and Appropriation Ordinance Document (Document + Action)
- 8. CONSENT AGENDA ACTION**
 - A. Approval of the Minutes of the Regular Meeting July 16, 2024 (Document)
 - B. Approval to close the Library for Staff Discovery Day on Friday, February 28, 2025 (Document)
- 9. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary’s recommendation to keep minutes closed may be approved as part of the Consent Agenda.
- 10. TRUSTEE REPORTS/COMMENTS**
 - A. Board self-evaluation follow-up (Document)
 - B. Sunny Days Fund (Document + Action)
- 11. TREASURER’S REPORT**
 - A. July 2024 (Document)
 - B. August 2024 (Document)
 - C. Ehlers Maturity Snapshot (Document)

Suggested Motion: I move to approve the July and August 2024 expenditures as authorized with the balance of the reports to be filed for audit.

12. CORRESPONDENCE AND COMMUNICATIONS

13. EXECUTIVE DIRECTOR'S REPORT

- A. July & August 2024 Librarians' Reports (Document)
- B. Action Plan 2024-2025 (Document)
- C. FY24 Training (Document)
- D. FY24 IPLAR (Document)
- E. Presentation: Capital Maintenance Plan: Engberg Anderson Architects/Joseph Huberty (Document)
- F. Certificate of Achievement for Excellence in Financial Reporting Medallion

14. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Decennial Committee (President Steker)
- B. Executive Director Review (EDR) Liaison (President Steker)
- C. Personnel Liaison (Vice-President McCauley)
- D. Finance Liaison (Treasurer Corzine)
- E. Building & Grounds Liaison (Trustee Timm)
- F. Bylaws & Policy Liaison (Trustee Suykerbuyk)
- G. RAILS Liaison (Trustee Silcroft)
- H. Foundation Liaison (Trustee Caudill)

15. UNFINISHED BUSINESS

16. NEW BUSINESS II

- A. Bylaws Update – Second Reading (Document + Action)
- B. Resolution Abolishing the Working Cash Fund (Document + Action)
- C. Printing Policy: Procedure Update (Document + Action)
- D. New Self-Checks (Document + Action)
- E. Approval of Trustee Expense Reports (Action)
- F. Building and Grounds Critical Issues (Action)

17. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

17. ROLL CALL (If returning from Executive Session)

18. ADJOURNMENT